

In case of reply the number and date of this letter should be quoted
email:communication@mfa.gov.gh



REPUBLIC OF GHANA

MINISTRY OF FOREIGN AFFAIR
AND REGIONAL INTEGRATION

P. O. Box M53
Accra, Ghana

GA-057-0036

23RD AUGUST, 2021.

Our Ref.: CA/UN/8

CIRCULAR

G.M/380

NOTIFICATION OF VACANCIES AT THE UNITED NATIONS
ECONOMIC COMMISSION FOR AFRICA

I have the honour to bring to your attention, job vacancies below which have been circulated by the United Nations Economic Commission for Africa (ECA):

- | | | |
|----|--------------------------|---------------------------------------------------------------------|
| A) | Post: | Chief of Unit Accounts, P4 |
| | Deadline for submission: | 2 nd September, 2021 |
| | Duty Station: | Addis Ababa, Ethiopia |
| B) | Post: | Information Management Officer (Archive and Records Management), P3 |
| | Deadline for submission: | 14 th September, 2021 |
| | Duty Station: | Addis Ababa, Ethiopia |
| C) | Post: | Programme Management Officer, P3 |
| | Deadline for submission: | 16 th September, 2021 |
| | Duty Station: | Addis Ababa, Ethiopia |
| D) | Post: | Programme Budget Officer, P3 |
| | Deadline for submission: | 22 nd September, 2021 |
| | Duty Station: | Addis Ababa, Ethiopia |
| E) | Post: | Communications Officer, P4 |
| | Deadline for submission: | 18 th September, 2021 |
| | Duty Station: | Addis Ababa, Ethiopia |
| F) | Post: | Head of Training and Research, P5 |
| | Deadline for Submission: | 21 st September, 2021 |
| | Duty Station: | Dakar, Senegal |
| G) | Post: | Principal Economic Affairs Officer, D1 |
| | Deadline for Submission: | 2 nd October, 2021 |
| | Duty Station: | Addis Ababa, Ethiopia |
| H) | Post: | Chief of Staff, D1 |
| | Deadline for Submission: | 5 th October, 2021 |
| | Duty Station: | Addis Ababa, Ethiopia |

2. Information on job opening: are available at the UN website <https://careers.un.org/lbw/home.aspx?> Attached are documents pertaining to the vacancy.

3. Applicants are to kindly **notify** the Candidatures Unit of the outcome of submissions

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through the following email: vacancies.internationalorgs@mfa.gov.gh.

4. Please accept the renewed assurances of our highest consideration.

(SIGNED)
CANDIDATURES UNIT

FOR PUBLIC RELEASE

Cc: Hon. Minister
Hon. Deputy Minister, P&E
Hon. Deputy Minister, F&A
Special Adviser
Chief Director
Supervising Director
All Directors
All Officers at Base and Abroad

12.06